

Information Technology Support Associate – Simulation Laboratory Technologist

Eastern Illinois University's School of Nursing is seeking applications for an IT Support Associate – Simulation Laboratory Technologist. This position will be responsible for the operation and maintenance of high, mid, and low fidelity simulation equipment, audio-visual equipment, learning center software and computer equipment. Duties of this position will include:

- In collaboration with the Nursing Faculty, will participate in the design, development, set-up, and implementation of simulated learning scenarios and clinical skills performance for nursing courses.
- Inventory and maintenance of equipment and supplies for the learning center.
- Provide technical support for the students and faculty.
- Stay current with healthcare technology and simulation pedagogy.
- Maintain documents and records in support of standard operating procedures.
- Assist with utilization tracking data for daily, weekly and monthly reports.
- Participate in program assessment and other activities associated with nursing accreditation.
- Ability to lift, push, and pull up to 50 pounds.

Qualifications

Requirements for this position are a high school graduation or equivalent **and** any combination totaling one year from the following:

1. Progressively more responsible work experience in an Information Technology related profession, or a closely related field.
2. College course work which included Information Technology, or a closely related discipline, where 60 semester hours or an Associate's Degree equals one year.

Additional requirements include one year of experience in information technology support that includes experience with audio visual software, Networks and IT environments; experience with Microsoft Office programs such as Excel, Word and PowerPoint. Preferred candidates will have experience with healthcare simulation technology or in a healthcare field such as EMT, LPN, Surgical Tech., etc. Attributes for this positions are strong communication skills, the ability to multi-task with frequent interruptions, the ability to interact with faculty, students and staff, and have a commitment to inclusion and diversity.

The Civil Service Examination for this classification is a credentials assessment. No participation other than submission of applicant materials is required from qualified applicants. Upon successful selection of a candidate, all scores will be voided from this IT Support Associate – Simulation Laboratory Technologist register.

Applications

A complete application will include a resume, transcripts, and the names and contact information for three (3) professional references. Send application materials to <https://www.eiu.edu/~humanres/application/login.php>. Deadline for application is November 29, 2020.

Eastern Illinois University is an Affirmative Action/ Equal Opportunity Employer – minority/female/disability/veteran – committed to achieving a diverse community.