

**UNIVERSITY HOUSING & DINING
SERVICES
EASTERN ILLINOIS UNIVERSITY
University Union-Housing Office
Charleston, Illinois 61920-3099**



POSITION AVAILABLE: COMPLEX DIRECTOR

The Office of University Housing and Dining Services at Eastern Illinois University, Charleston, Illinois, seeks a dynamic individual for the position of Complex Director.

The Complex Director's primary focus will be to coordinate the implementation of the Panther Success Initiative Residential Curriculum in our residential communities, which consist of 250-550 students in each residential area. PSI fosters student success through the intentional personal and academic development of each resident. It is expected that our professional staff build meaningful connections with students. These relationships are created through assisting residents in reaching their goals, connecting students to faculty, embracing integrative learning concepts, and designing educational opportunities which meet the needs of students.

The Complex Director supervises and mentors a residential life staff consisting of 2-5 Associate Resident Directors, 10-20 Resident Assistants, and indirectly supervises other student staff members. The Complex Director assists with the overall operation of the residential life program by serving as a member of the Residential Life Leadership Team. In addition, each Complex Director will chair departmental committees and serve on university-wide committees.

This individual directs community development, student development, hall government advisement, housing assignments, staff selection, staff training, student conduct, crisis intervention, residential curriculum initiatives, and coordination of summer programs within their residential area.

This is a full time, 12 month, live-in, professional staff position that includes a meal plan to promote community development and policy enforcement for staff and students in our dining facilities.

Qualifications: Master's degree required by June 2021. Progressive experience in residential life/university housing preferred but not required. The successful candidate must possess highly developed interpersonal skills, supervisory skills, multicultural programming experience, student leadership/advising experience, and robust administrative proficiencies. Demonstrated commitment to diversity and experience with promoting inclusive excellence is required.

STARTING DATE: June 1, 2021 (negotiable)

SALARY RANGE: Starting salary of \$35,000-\$36,000 per year; furnished 2 bedroom apartment and meal plan; financial support for professional development; benefits package including medical and dental insurance, retirement plan, and tuition waiver for up to six credit hours per semester.

CLOSING DATE: Application review will begin immediately and will be on-going until the preferred application deadline of March 1, 2021.

TO APPLY: Send letter of interest, current resume, and contact information of at least three professional references to: <http://apply.interfolio.com/83431>. For questions regarding the search, please contact Sarah Jacobs, Chair of the Search Committee, at sjjacobs@eiu.edu.

For more information about this position please visit https://www.eiu.edu/housing/full_time.php.

*Eastern Illinois University is an Affirmative Action/Equal Opportunity Employer
minority/female/disability/veteran - committed to achieving a diverse community.*